

Claife Parish Council

**Minutes of Claife Parish Council meeting
held in the Wray Village Hall, High Wray at 7.30pm on Tuesday 30th April 2019**

Present: Cllrs (Chair) J Mallett, (ViceChair) R Bonham
Cllrs – A Brodie; P Lennon; S Hilton, C Lewis
Clerk – J Heather

In attendance: 3 members of the public, County Cllr Brereton, District Cllr Hall

Minute Number		Action By
059/2019	1. Apologies Apologies were received from Cllr Lewis for late arrival.	
060/2019	2. Requests for Dispensations No requests received.	
061/2019	3. Declarations of disclosable pecuniary interests in respect of Agenda items No declarations received.	
062/2019	4. Minutes RESOLVED: Cllrs approved the minutes of 12 th March and the Chair signed those as a true record.	
063/2019	5. Public Participation <u>A Police report</u> was received by email. There were 4 calls for service during the period 26.01.19-30.04.19: 1 domestic incident between holiday makers; 1 road traffic collision, damage only, at Near Sawrey; 1 public order offence in Far Sawrey; 1 report of suspected foxhunt at Wray Castle (no trace on police arrival). There have been several south Cumbria thefts of unsecured quad bikes recently, owners are advised to keep them locked away. <u>A County Council (CCC) report</u> was received from Cllr Brereton. As reported in the press, the Ferry User Advisory Group will be reinstated, but the arrangements differ from the newspaper reports. The Terms of Reference (who/when/how often) are currently under discussion with Highways, and will be reviewed at the local area meeting in June then brought to the CCC cabinet for approval. The first meeting will be after this, towards the end of year. Ideal timing would be meetings either side of the tourist season to approve new policies and to collate lessons learned. There is support from Cumbria Tourism (CT) and the National Trust to improve the profile of the area, CT have funds in their budget for “hub promotion” in Hawkshead and Sawreys and are intending to produce a leaflet describing travel alternatives around the lake. A joined-up approach to transport is favoured, linking the ferry with boats and buses schedule. There is also a move to make ferry tickets available online and links online with other businesses. <u>An SLDC report</u> was received from Cllr Hall. Morecambe Bay Health and Morecambe CCG are planning to work together to promote preventative health approaches and support GP practices to encourage healthy living. County Line drugs are becoming a big issue in the area. The portfolio holders for health and housing are happy to visit parish councils if desired.	

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064/2019	<p><u>A National Trust (NT)</u> report was received. The broadband connection for Wray Castle is nearly complete, which will release more bandwidth for Wray parishioners.</p> <p>To prepare for resubmission of the planning application for overflow parking at Hill Top, NT are using this season to gather information on problems that occur when the overflow carpark is unavailable. NT asked for the council's help to document this by logging incidents and photographing poorly parked cars, road blockages etc. Cllrs will add documentation to Cllr Lewis' log.</p> <p>NT would like to hold an informal Open Evening in June as an opportunity for local residents to meet staff and raise questions/concerns. Likely venue would be Hill Top or Wray Castle. Cllrs welcomed this idea, and suggested NT advertise it in the Esthwaite Link.</p> <p>Cllr Brodie raised concerns that the NT pop-up food outlet in Near Sawrey is negatively impacting other food businesses in Near Sawrey, and also increasing the chance of littering due to disposable cups. The NT stated that visitors feel that the pop-up has much improved the visitor experience at HillTop, since there is no consistent local offer of food and refreshments across the season. The pop-up is intended to cater to visitors who want takeaway refreshments, those wishing to sit down are encouraged to visit one of the businesses in the village. Full recycling collection is provided.</p> <p>Cllr Bonham noted that during the busy Easter weekend, visitors parked on the road from Low Wray all the way to Wray Castle entrance, however use of cones stopped this. The NT committed to continue to use cones to encourage visitors to park appropriately.</p> <p>Cllr Mallett asked about the license application for Low Wray campsite advertised in the press, the council is concerned that if granted, loud music could disturb parishioners. The NT representative was not aware of the application but said he would follow up. According to the public notice, representations need to be submitted to SLDC by 7th May. The clerk was asked to find out more information about the licence application.</p> <p>A member of the public raised a concern about powerboats playing loud music on Windermere. SLDC by-laws apply but do not currently cover this issue. The member of the public is writing to SDLC to ask for a change to the by-laws and asked Claife PC to lend support. Cllr Brereton offered to take the issue up at the Lake Administration Committee.</p>	<p>All Cllrs</p> <p>NT</p> <p>NT</p> <p>Clerk</p> <p>Cllr Brereton</p>
065/2019	<p>6. Update on Ongoing Issues and Actions from Last Meeting</p> <p><u>6.1 To update on the lengthsman contract</u> RESOLVED: T Brown has been engaged by Cllr Mallett for 8 hrs per month, the priorities are to remove saplings and clear drains. Clerk to draw up contract for approval by Cllr Mallett.</p> <p><u>6.2 To update on local housing</u> RESOLVED: A resident has offered some land for local housing. They would consider involving a local housing group in the development. Cllr Mallett to set up a meeting with the Lakeland Housing Trust.</p> <p><u>6.3 To update on the signs on parish council land at Esthwaite Water</u> RESOLVED: Cllrs noted that the signs were installed by Cllr Shuttleworth.</p>	<p>Clerk & Cllr Mallett</p> <p>Cllr Mallett</p>
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068/2019	<p><u>6.4 To update on the NT website description for the Claife Bridleway</u> RESOLVED: Cllr Brodie reported that the updated website description does include more detailed information on the off-road sections of the path, but the headline still implies path is complete. NT to address.</p>	NT
069/2019	<p><u>6.5 To update on 2019 priority and community-led plan initiatives:</u> 6.5.1 <i>Registration and management of council land</i> RESOLVED: Ongoing.</p>	
070/2019	<p>6.5.2 <i>Tree management – organisation of a tree surgeon’s report</i> RESOLVED: Clerk to ask Andrew Ransome for recommendation.</p>	Clerk
071/2019	<p>6.5.3 <i>Written procedures for Lengthsman & snowplough</i> UNRESOLVED: Deferred until next meeting.</p>	Clerk
072/2019	<p>6.5.4 <i>Improvement, on safety grounds, to the entrance at Hill Top</i> RESOLVED: Tree felling has been done, but Cllr Brodie recommends more removal also removal of ivy after nesting. NT to address.</p>	NT
073/2019	<p>6.5.5 <i>Dog fouling & litter collection</i> RESOLVED: Ongoing.</p>	
074/2019	<p>6.5.6 <i>Ongoing log of parking problems & highway incidents</i> RESOLVED: Ongoing. Note with regard to Hilltop overflow carpark in 5.3, photo and document any incidents to share with NT.</p>	All Cllrs
075/2019	<p>6.5.7 <i>Continue to seek non-participating landowner support to complete the Claife Bridleway</i> RESOLVED: NT supports this. Cllr Brodie to meet with NT for further discussion.</p>	Cllr Brodie & NT
7. Planning Applications		
076/2019	<p><u>7.1 To note the council’s response to planning application 7/2019/5173 4, The Ferry House, Far Sawrey LA22 0LZ</u> RESOLVED: The council had no objection to this application.</p>	
077/2019	<p><u>7.2 To note the council’s response to tree work application T/2019/0051 The Old Vicarage, Far Sawrey LA22 0LQ</u> RESOLVED: The council had no objection to this application.</p>	
078/2019	<p><u>7.3 To note the council’s response to planning application 7/2019/5210 Site to west of High Wray Boathouse, nr Wray Castle</u> RESOLVED: The council had no objection to this application.</p> <p>The Clerk has conveyed these informal responses to LDNPA.</p>	
079/2019	<p><u>7.4 To consider the council’s response to planning application 7/2019/5232 Sykeside, High Wray LA22 0JG</u> RESOLVED: The council supports this application. The clerk was asked to convey this response to LDNPA.</p>	Clerk
080/2019	<p><u>7.5 To consider the council’s response to planning application 7/2019/5194 Flat 1, Dub Howe Farm, Near Sawrey LA22 0LE</u> RESOLVED: The council needs to review the plans in more detail as they have just arrived. An extraordinary meeting will be arranged for discussion.</p>	Clerk & Cllrs
8. Highways Matters		
No matters arising.		

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081/2019	<p>9. Windermere Ferry</p> <p><u>9.1 To agree Claife PC's involvement in the reinstated Windermere Ferry Advisory Committee</u> RESOLVED: Deferred until the Committee reconvenes.</p>													
	<p>10. Matters Arising</p> <p>No matters arising.</p>													
082/2019	<p>11. Councillor Matters</p> <p>Cllr Brodie raised the issue that planning applications do not require road surfaces to be reinstated, and this has left Cuckoo Brow Lane and Stones Lane with damage. Cllr Brodie asked that this is added to the next agenda.</p>	Clerk												
083/2019	<p>12. Financial Matters</p> <p><u>12.1 To note that the bank balance stood at £6,769.54 at 31st Mar 2019.</u> RESOLVED: Cllrs noted the bank balance.</p>													
084/2019	<p><u>12.2 To authorise expenditure for a replacement noticeboard for Colthouse.</u> RESOLVED: The noticeboard was damaged during storms in March. The work is now complete and an invoice for £567 has been received. Payment of this was approved by the council.</p>													
085/2019	<p><u>12.3 To authorise payment of the following accounts:</u> RESOLVED: Cheques were signed for the following:</p> <table border="0" data-bbox="332 982 1218 1180"> <tr> <td>• Clerk's Salary</td> <td style="text-align: right;">£112.09</td> </tr> <tr> <td>• Clerk's Overtime</td> <td style="text-align: right;">£157.99</td> </tr> <tr> <td>• Clerk's Expenses</td> <td style="text-align: right;">£10.57</td> </tr> <tr> <td>• R&M Brown, Joiner & Cabinet Maker</td> <td style="text-align: right;">£567.00</td> </tr> <tr> <td>• CALC Annual subscription fee</td> <td style="text-align: right;">£118.80</td> </tr> <tr> <td>• Annual Data Protection fee</td> <td style="text-align: right;">£40.00</td> </tr> </table>	• Clerk's Salary	£112.09	• Clerk's Overtime	£157.99	• Clerk's Expenses	£10.57	• R&M Brown, Joiner & Cabinet Maker	£567.00	• CALC Annual subscription fee	£118.80	• Annual Data Protection fee	£40.00	
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086/2019	<p><u>12.4 To agree appointment of the internal auditor</u> RESOLVED: Clerk to follow up and confirm.</p>	Clerk												
087/2019	<p><u>12.5 To note receipt of the annual precept of £7000 and grant of £68.08.</u> RESOLVED: Cllrs noted the receipts.</p>													
088/2019	<p>13. Correspondence RESOLVED: Cllrs noted the additional following e-mails & correspondence received since the last meeting (<i>items requiring action are in italics</i>):-</p> <ul style="list-style-type: none"> • CALC – <i>External Audit for 2018/19; Consulting Your Community–Gosforth Public Hall; 2018/19 External Auditor Update–training webinar; Action for Health Network Bulletin 20.03.2019; Making Tax Digital; CALC President, Bob Mather; Policy E-Briefing PC6-19–Audit Code of Practice; 2018-19 PKF Littlejohn External Auditor Update for Smaller Authorities; Bob Mather Funeral Arrangements; Practitioners Guide; Bridges guidance – on marking the death of a senior national figure; CCTV; Northern Region Allotments Association – Spring 2019 Newsletter; Action for Health Network Bulletin 02.04.2019; NW Coastal Access Monthly Update – March; Volunteers required to sit on LCAS accreditation panels; April newsletter; Friday round up; Northern Fells Dementia Action Alliance launch 30th April; Action for Health Network Bulletin 16.04.2019; Community Infrastructure Levy Briefing Note; South Funding Event 13.06.19; NW</i> 													

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	<p>Coastal Access Monthly Update – April; Action for Health Network Bulletin 24.04.2019. Save the date: CALC Summer Conference 22.06.19</p> <ul style="list-style-type: none"> • SLDC – agenda for March 28th 2019; South Lakeland Business Survey 2018 results; <i>Notice of Election – SLDC</i>; SLDC Standards Committee Agenda; <i>Notice of Poll and Situation of Polling Stations for the Broughton & Coniston District Ward</i>; <i>European Parliament Election: Persons Nominated & Notice of Poll</i>. • Hawkshead PC – minutes for March 19th; April 16th; agenda for April 16th • Amanda McCleery, Parish Liaison Officer – <i>Paperwork for Next District Association Meeting – 6th June</i>. • LDNPA – 7/2019/5027 The Bield, Cunsey LA22 0LT – Inform of decision; 7/2019/5084 Fellborough Cottage Boathouse, Cunsey LA22 0LT – Inform of decision; <i>Pre-Submission Local Plan next stages of consultation early notification</i>; <i>Regulation 19 Publication of Pre-Submission Local Plan</i>; • Cumbria County Council – Temporary Road Closure – U5057 Far Sawrey. U5056 Near Sawrey; C5021 Low Wray. • PKF Littlejohn – CU0060 – 2018/19 AGAR PKF Littlejohn instructions. • PSMA: Newsletter April 2019 • HMRC Digital Communications – HMRC Business Help & Support Emails. • National Trust – <i>Review website description of the Hawkshead Near Sawrey path</i> • Ambleside Action for a Future – Invitation to Claife PC to a talk 13th May. • Keep Britain Tidy – Will your Parish Council join our Great British Spring Clean? • Calor Rural Community Fund – Apply for Calor’s Rural Community Fund. • Rural Services Network – Bulletin 24.04.19; Bulletin 30.04.19 • Members of the Public – loud music played on power boats on Windermere; Esthwaite Trout Fishery Licence. 	
089/2019	<p>14. Next Meeting The Annual Parish meeting, and Annual Parish Council Meeting will be held on Tuesday May 14th at The Braithwaite Hall at 7pm.</p>	

Meeting closed 8.33pm

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Signed & Approved by (Chair)

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